



## **London Composers Forum**

### **Constitution**

#### **1. AIMS**

**The Group shall have the name “London Composers Forum”.** The broad aims of the Group are:

- To provide opportunities for the discussion, playing, and performance of musical works composed by Members.
- To facilitate the discussion of questions concerning composition and the development of music amongst the Members of the Group.
- To provide opportunities for teaching and feedback on pieces of work in progress, to Members of the Group.
- To stimulate people to create and perform new musical works.
- To promote the writing of music, in particular for performance by voluntary or professional performers.
- To arrange and promote musical works by Members to the public through concerts, broadcasts and other media.
- To co-operate with other charities and voluntary bodies having aims compatible with the above.

#### **2. MEMBERSHIP**

The Group will be open to any adult composers living in or around London who wish to join it to pursue its aims, regardless of their experience.

Members shall pay an annual subscription, the amount to be determined from time to time by decision of an Annual General Meeting.

#### **3. GROUP ORGANISATION**

The management of the Group shall be in the hands of the Officers (Chair, Secretary, and Treasurer) who shall act on behalf of the Members to further the aims of the Group.

The Group shall hold an annual meeting, not later than 14 months after the previous annual meeting. This meeting will be open to all Members of the Group.

Members of the Group will be notified in writing of the annual meeting at least a month before it takes place.

The business of the annual meeting will include:

- a report, and discussion on the activities over the past year.
- a report, and discussion, on activities planned for the coming year.
- the receipt of an independently examined financial report for the past year, and a presentation of a budget for the coming year.
- the election of Officers.
- to consider affiliations to other organizations.

An extraordinary Members meeting shall be called if the Officers decide it is necessary, or if requested by a minimum of five Members of the Group. All Members of the Group will be notified in writing of an EGM at least two weeks before it takes place. The business shall be to discuss such matters as determined by the Group Officers, and/or requested by the Members who sought the meeting.

#### **4. FINANCIAL MATTERS**

The Treasurer shall maintain a record of all financial transactions by the Group, and shall report on transactions of the past year to each annual meeting.

The financial resources of the Group shall be used exclusively for achieving the aims of the Group, and shall not be paid to Members of the Group except to cover expenses incurred in carrying out work on behalf of the Group.

The Group shall maintain a Bank or Building Society account, and shall not hold balances in cash for any time other than necessary for the organization of Group activities.

The Group Officers shall be the signatories to the Bank or Building Society Account.

The Group shall receive donations and grants in aid. Tickets for all its concerts and other events shall be offered for sale to the public.

Members wishing to participate in special activities may be charged an additional contribution to help defray costs.

#### **5. AMENDMENT OF THIS CONSTITUTION**

This Constitution may be amended by a two-thirds majority of the Members present and voting at any General Meeting, provided that fourteen days' notice of the proposed amendment has been sent to all Members.

#### **6. DISSOLUTION**

Should the Group be dissolved, any remaining assets will be transferred to another not-for-profit organization with aims compatible with those of the Group.